

# RECONSTRUCTED DOCUMENT CHECKLIST

## 1 CONTACT INFORMATION

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_\_) - \_\_\_\_\_

## 2 PROOF OF INSURANCE

Insurance Company: \_\_\_\_\_

Policy #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

## 3 VEHICLE INFORMATION

Select:  Car  Truck  Trailer  Other \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

VIN #: \_\_\_\_\_

TITLE #: \_\_\_\_\_

## 4 TITLE WORK

Select:

- Title Only
- Title & Registration
- Online
- Messenger

## 5 TAGS / REGISTRATION

Select:

- New Issue
  - Transfer
  - Registration Card
- Plate # \_\_\_\_\_

## 6 REQUIRED DOCUMENTS

- PA Salvage Certificate
- Out of State Salvage or R Title
- Bill of Sale
- Parts/Repairs Receipts
- Insurance Card
- Driver's License

### Trucks & Trailers Only:

- Weight Slip for Unladen Weight when not listed on Salvage Certificate or R-Title



## Hassler's Notary & Auto Service

3200 Conrad Weiser Pkwy. / Womelsdorf, PA 19567 / Phone: 610-589-4579 / FAX: 610-589-4272